

Authorization Letter to Collect a Driving License

Date:

From

[Name of the Authorizing Party]

[Address]

[Email]

[Contact number]

To,

[Name of the Person]

[Address]

Subject: Authority letter for collection of driving license

Respected _____ [Name or receiver],

I/We [Your Name/Names] authorize [Name of the person you are empowering] to collect my driving license on my behalf as I will not be able to do so because of [state reason why you are away]. I have included a copy of [attach any necessary fail t prove you will be away]. While I'm gone, I'll be staying somewhere.

Thank you very much for assenting to the notice and letting the individual named collect my license for me.

Authorization will last until [date]

Sincerely,

[Your Name]

Signature: